REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted October 27, 2010, 3:00 p.m.

REVISED AGENDA

USDA Service Center –314 S. Olive Street Monday, November 1, 2010, 8:00 p.m.

- 1. Open Meeting Chairman
- 2. Review Minutes of the October Board Meeting Secretary
- 3. Financial Report for October Treasurer
 - > Treasurer's Report/Time sheets
- 4. Unfinished Business
 - □ CCPI Update
- 5. Cost-Share -
 - □ Fund Status
 - ☐ Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name	Cons Plan	Cost-Share Practice	Contract, Change Order or Payment	Application Number
Carolyn Guggenmos ₁	х			
Katheryn Baker Trust ₁		DSP-3.4	Payment	062-10-0004
Katheryn Baker Trust ₁		DSP-3.4	Payment	062-10-0005
Haeffner LLC		DSP-3.4	Change Order	062-11-0012
Huerner, Frank/Linda		N472	Contract	062-11-0015
Huerner, Frank/Linda		DFR-5	Contract	062-11-0021
Koepke, Eugene		DSP-3.2	Change Order	062-10-0050
Koepke, Eugene		DSP-3.3	Payment	062-10-0051
Upper First Creek Farms		N351	Contract	062-11-0018
Klekamp, Donald/Gladys		DSP-3.3	Contract	062-11-0020
Klekamp, Donald/Gladys		DSP-3.2	Contract	062-11-0019
Stockton, Michael/Sandy ₂		DSP-3.3	Payment	062-11-0006
Grellner, Richard/Connie		DSP-3.4	Contract	062-11-0022

₁Approved by Dennis Berger, 10/19/10 ₂Approved by Dennis Berger, 10/28/10

5.	Ne	w Business
		Verification of candidate for Supervisor
		MCHCP Participation Agreement
		Belle School Request for advertisement
		Operation Christmas
		2011 Poster Contest

- 7. DNR Memorandums and Letters
 - □ October 21, 2010, DNR Letter for mid-year supplemental allocation
 - ☐ Memorandum 2011-013, Training Conference Reimbursement Form
 - Memorandum 2011-014, Cost-Share Practice Comparison Index
- 8. NRCS Reports, District Reports
- 9. Mail
 - □ NACD e-notes
 - □ MASWCD E-NEWS
 - □ Web report
- 10. Calendar of Events
 - □ November 7 Daylight Savings Time
 - □ November 11 Veterans Day, Office Closed
 - □ November 25 Thanks Giving Day, Office Closed
 - □ November 29 December 1, Annual Training Conference
- 11. Adjourn. Next Meeting December 13, 2010, at Farm Bureau Meeting Room, 6 p.m.

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.

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1 Approved by Dennis Berger, 10/19/10

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-	NOW	Business
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- ☐ MCHCP Participation Agreement
- ☐ Belle School Request for advertisement

7. DNR Memorandums and Letters

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 - □ NACD e-notes
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Minutes of the

Gasconade County Soil and Water Conservation District

Regular Board Meeting – USDA Service Center, 314 S. Olive, Owensville, MO

Monday, October 4, 2010

Chairman, Ron Hardecke, called the regular board meeting to order at 8:12 p.m. Those present were: Ron Hardecke, Chairman; Curtis Koelling, Vice-Chairman; Gene Rademacher, Treasurer; Dennis Berger, Member; Melinda Barch, District Conservationist; Chrisi Armbruster, DNR, and Diana Mayfield, District Specialist II. Robin (Loehner) Kliethermes, Secretary, and Terry DuBois, District Technician II, were absent.

The minutes of the September meeting were read. Curtis Koelling made the motion to approve the minutes. Dennis Berger seconded the motion. Motion carried 4-0.

The September treasurer's report and time sheets were reviewed. Beginning balance of \$20,351.74 and ending balance of \$15,752.77. Diana Mayfield pointed out that a new license plate was purchased for the ATV trailer as the other one was stolen. It was suggested that a special plate be purchased next time that said "GCSWCD". Diana Mayfield is to look into the cost, until then the plate will remain in the office until the trailer is needed and taken off when returned. Concern was expressed over the continuing drill bills that keep coming in monthly. The last bill was for over \$900 and it was very vague as to the work that was done. Dennis Berger is to look into the matter. Diana Mayfield also pointed out that there was a discrepancy in the calculation of acres for a landowner who used the John Deere. Diana Mayfield discovered the error and has issued a refund check for \$45. She will monitor the calculations more closely. Dennis Berger made the motion to approve the time sheets and treasurer's reports as presented. Curtis Koelling seconded the motion. Motion carried 4-0.

The Board then reviewed the quarterly report. Dennis Berger made the motion to approve the report as presented. Curtis Koelling seconded the motion. The motion carried 4-0.

Unfinished Business

- The Board was briefed on the upcoming survey of the streambank site. They were also given a copy of the draft minutes for the phone conference in regards to the District providing funding which does not exceed 75% in total cost-share.
- Again, Diana Mayfield presented the board with the federal definitions for the Federal Wage Law provision for overtime compensation. She presented them with the specific explanation of state and local government employees being allowed to be compensated with comp time versus monetary compensation. She indicated that there will be a workshop on the subject at the training conference and that she will definitely be there to find out how DNR is coming up with District Staff being "exempt" employees. Gene Rademacher and Ron Hardecke said that we should wait for direction from DNR.

The Board, again, reviewed the Missouri Forage and Beef conference agenda. No one was interested in going at this time. Terry had made no indication that he was interested.

New Business

- ❖ Staff reviewed the cost-share fund status and applications with the board. Gene Rademacher made a motion to accept the cost-share (listed separately) and the conservation plans as presented. Curtis Koelling seconded the motion. The motion passed 3-0 with Ron Hardecke abstaining.
- Diana Mayfield presented the Board with a list of volunteers to serve on the respective nominating committees for this year's upcoming election. For Area I the committee consists of Gary Seifert, Dale Ridder, and Roy Koelling. For Area III they are Jerry Lairmore, Henry Meyer, and Roger Loeb. Curtis Koelling made the motion to approve the proposed committees. Gene Rademacher seconded the motion. The motion carried 4-0.
- Diana Mayfield briefed the board on the insurance decision from DNR. She indicated not only was the premium going up but that the out of pocket expenses were also doubling for the employees. She asked that the board consider giving staff a cost-of-living raise of \$.24 to cover the additional premium. Gene Rademacher indicated that this should be discussed in closed session. Ron Hardecke said that we should address the other board issues first and then address the issue in closed session.
- The annual Christmas Dinner Board meeting is set for December 13th.
- The Board was asked who would be attending the Annual Training Conference this year. Ron Hardecke is the only one attending. He was asked to select his workshops as soon as possible.
- The Board reviewed the proposed resolution and it was decided to leave it at the discretion of Ron Hardecke as it was very vague and needed more clarification.
- The Board reviewed the memos and letters.
- Gene Rademacher made the motion to go into closed session pursuant to RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13). Dennis Berger seconded the motion. Roll call vote was taken. Ron Hardecke-yes, Curtis Koelling-yes, Gene Rademacher-yes, Dennis Berger-yes.
- Gene Rademacher moved to return to open session. Dennis Berger seconded the motion. Roll call vote was taken. Ron Hardecke-yes, Curtis Koelling-yes, Gene Rademacher-yes, Dennis Berger-yes.
- Ron Hardecke indicated that it is the decision of the board to offer the 2000 plan at full coverage by DNR and the 600 plan would be at the expense of the employee with no adjustment in salary.

Dm: 10/19/10

- The Board reviewed the District reports. Melinda Barch indicated that the Forage and Beef Conference is scheduled for February 14th in Cuba. There is an upcoming sign up for EQIP/WHIP. Maries County will be hosting the Tri-County Grazing School this upcoming May. JR Flores wishes for all DC's to attend the SWCD Training Conference. Dave White will be the guest speaker at the opening assembly.
- Ron Hardecke asked Chrisi Armbruster if she had anything to add. As the memos were previously addressed, she briefed the board on a few things that were discussed at the recent commission meeting. She reviewed where some of the resource concerns stood in relation to the 70% allocation for the additional funding.
- * The board reviewed the calendar of events.
- Ron Hardecke entertained a motion to adjourn. Gene Rademacher so moved. Curtis Koelling seconded the motion. All in favor. Meeting adjourned at 10:08p.m.
- Next Regular Board Meeting is scheduled for Monday, November 1, 2010, at 8 p.m.

Ron Hardecke, Chairman

Curtis Koelling, Vice-Chairman

Dm: 10/19/10

Contract Payments Approved

62 - GASCO	62 - GASCONADE SWCD					
Contract # WE 062-11-0007	Practice N472	Resource Concern WOODLAND EROSION 2011	Cooperator STOCKTON, MICHAEL &	Approved 09/30/2010	Approved Contract Payment § Status 9/30/2010 \$1,308.45 PAID	Date Paid 10/06/2010
GM 062-11-0002	DSP 3.2	GRAZING MANAGEMENT 2011	HOBEIN BROTHERS LLC	09/27/2010	\$782.00 PAID	10/05/2010
2 Contra	2 Contract Payments Board Approved	rd Approved	Sum of Contract Payment \$	Payment \$	\$2,090.45	

THIS IS NOT THE AMOUNT OF FUNDS CURRENTLY OBLIGATED BY THE SYSTEM.

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Records
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62 - GASCONADE SWCD 314 SOUTH OLIVE OWENSVILLE, MO 65066 (573)437-3478 EXT: 3	Cons Plan App Date	10/04/2010
	Secondary PWSS	
	Primary PWSS	6010716-206
	HUC	10300200-050003 10290203-040005 07140103-090004
\	Legal Owner	KLEKAMP, DONALD & GLADYS UPPER FIRST CREEK FARMS HARKECKE, RONALD & KRISTA
CS Farm/Tract Records	Location	S-26 T-44N R-5W S-12 T-44N R-6W S-24 T-41 R-4
arm/T	Tract #	1194 503 1330
CSI	Farm #	64 307 499

Checking account #: MAIN

Dates: From 10/01/10

To 10/31/10

Check/Dep-#	Date	Description	Payee	Amount	
Checking accou	nt: MAIN	Beginning Checking Acc	ount Balance for: Oct	\$15,752.77	
Auto bal accou	nt #: 00-0	0-100			
	00400	Bank name: Fi	rst Bank		
	09428 403659	Phone:			
	403639				
Checks					
104712	10/01/10	OCT INS PREMIUM	MCHCP	\$1,277.12	
4172	10/01/10	DUBOIS-PAYROLL 10/01/10	TERRY	\$872.51	
4173	10/01/10	MAYFIELD-PAYROLL 10/01/10	DIANA	\$841.43	
4176	10/04/10	EQIPMENT INSURANCE	FARM	\$626.60	
4177	10/15/10	PENS-ANNUAL MEETING	UNION PEN	\$314.87	
4178	10/15/10	DRILL REPAIR	SECONDCREE	\$960.00	
4179	10/15/10	REFUND-OVERPAID DRILL BIL	ORANSHOE	\$45.00	
4180	10/15/10	DUBOIS-PAYROLL 10/15/10	TERRY	\$872.51	
4181	10/15/10	MAYFIELD-PAYROLL 10/15/10	DIANA	\$841.43	
4182	10/15/10	PLAT BOOK AD AND BOOKS	DOPUCH	\$520.00	
4183	10/15/10	POSTER RIBBONS	RIBBONS	\$272.21	
4187	10/15/10	well tape	platinum	\$74.73	
4185	10/20/10	4TH GRADE FIELD DAYS	WALMARTS	\$77.65	
4186	10/20/10	DRILL REPAIR	farmplan	\$59.82	
4190	10/20/10	TRAINING CONF REGISTRATIO	MASWCD	\$415.00	
4191	10/20/10	HOTEL RESERVATIONS	TAN-TAR-A	\$359.75	
4184	10/29/10	DIANA'S AFLAC W/H PYMT	AFLAC	\$209.43	
4188	10/29/10	DUBOIS-PAYROLL 102910	TERRY	\$911.29	
4189	10/29/10	MAYFIELD-PAYROLL 10/29/10	DIANA	\$868.74	
4192	10/29/10	4TH GRADE PORT-A-POTTIES	CENTRAL SE	\$185.00	
4193	10/29/10	PLAT BOOKS	DOPUCH	\$600.00	
9414189	10/29/10	941 OCTOBER	EFTPS	\$1,100.10	
			Total Chec	ks \$12,305.19	
Deposits		ar a net makant hannt hett sår men til skant i Stock aptiment makelt i Stockhore stimmer hann sag synner i en geförsallen se	ere de service de la como describir a la como service de la como de la Reseaux de la como de la como de la com E		
CR101510	10/15/10	CASH RECEIPTS		(\$466.00)	Deposit
BI093010	10/18/10	BANK INTEREST 09/30/10		(\$1.61)	Deposit
0620210	10/20/10	STATE ALLOCATION		(\$15,707.71)	Deposit
CR102910	10/29/10	C ASH RECEIPTS 10/29/10		(\$286.70)	Deposit
			Total Deposit	(\$16,462.02)	

Ending Checkbook Balance: Oct

\$19,909.60

By: DIANA 10/26/10 9:10am GASCONADE COUNTY SWCD Treasurers Report

Page 1

Checking account #: 150

Dates: From 10/01/10 To 10/31/10

Check/Dep-# Date Description

Payee

Amount

Checking account: 150 Beginning Checking Account Balance for: Oct \$14,975.96

Auto bal account #: 00-00-150

Bank ID:

Bank name: FIRST BANK

Acct #: 876660004479

Phone:

Checks

Total Checks

\$0.00

Deposits

CDINTEREST09301 10/18/10 CD INTEREST 09/30/10

(\$27.09) Deposit

Total Deposits

(\$27.09)

Total Deposits less Checks for the month: (\$27.09)

Ending Checkbook Balance: Oct \$15,003.05

----End of report----

By: DIANA 10/26/10 9:10am

GASCONADE COUNTY SWCD District Quarterly Report

Page 1

Reporting period:

10/01/10 to 10/31/10

Starting account: First

Fund:

Ending account: Last

Details are not shown

Print zero dollar accounts:

No

Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$24,586.06)	\$0.00	\$0.00	(\$24,586.06)
01-00-400	INTEREST EARNED ON CHECKING	(\$4.79)	\$0.00	(\$1.61)	(\$6.40)
01-00-401	INTEREST ON CD	(\$80.12)	\$0.00	(\$27.09)	(\$107.21)
01-00-403	NEWSLETTER ADVERTIZING DONATIO	(\$268.75)	\$0.00	\$0.00	(\$268.75)
01-00-404	COUNTY COMMISSION	(\$2,250.00)	\$0.00	\$0.00	(\$2,250.00)
01-00-406	DONATIONS FIELD DAYS	(\$150.00)	\$0.00	(\$25.00)	(\$175.00)
01-00-415	SALE OF GOODS-PLAT BOOKS	(\$16.00)	\$0.00	(\$374.00)	(\$390.00)
01-00-416	SALE OF GOODS-FLAGS	(\$20.00)	\$0.00	\$0.00	(\$20.00)
01-00-430	ATV EQUIPMENT RENTAL	(\$80.00)	\$0.00	\$0.00	(\$80.00)
01-00-431	ROTOWIPER RENTAL	(\$150.00)	\$0.00	\$0.00	(\$150.00)
01-00-432	JOHN DEERE DRILL RENTAL	(\$776.50)	\$45.00	\$0.00	(\$731.50
01-00-433	GREAT PLAINS DRILL RENTAL	(\$886.96)	\$0.00	(\$353.70)	(\$1,240.66
01-00-540	EMPLOYEE TRAVEL-MGMT	\$17.02	\$0.00	\$0.00	\$17.02
01-00-546	SUPERVISOR TRAINING	\$0.00	\$304.95	\$0.00	\$304.95
01-00-556	PLAT BOOKS	\$0.00	\$1,000.00	\$0.00	\$1,000.00
01-00-631	DRILL INSURANCE	\$0.00	\$474.69	\$0.00	\$474.69
01-00-632	JOHN DEERE DRILL REPAIR	\$2,379.39	\$1,019.82	\$0.00	\$3,399.21
01-00-633	GREAT PLAINS DRILL REPAIR	\$1,668.66	\$0.00	\$0.00	\$1,668.66
01-00-635	JOHN DEERE MAINTENANCE	\$600.00	\$0.00	\$0.00	\$600.00
01-00-636	GREAT PLAINS MAINTENANCE	\$5.49	\$0.00	\$0.00	\$5.49
01-00-637	ROTOWIPER INSURANCE	\$0.00	\$151.91	\$0.00	\$151.91
01-00-638	ROTOWIPER REPAIR	\$847.37	\$0.00	\$0.00	\$847.37
01-00-639	ATV REPAIR/EXPENSE	\$12.00	\$0.00	\$0.00	\$12.00
01-00-640	ADVERTISING AND PROMOTION	\$0.00	\$120.00	\$0.00	\$120.00
01-00-830	ANNUAL MEETING	\$0.00	\$314.87	\$0.00	\$314.87
01-00-915	COST-SHARE MAINTENANCE	\$324.00	\$0.00	(\$324.00)	\$0.00

Summary Page:

Beginning Balance:

(\$23,415.25)

Total Income:

(\$736.40)

Total Expenses:

\$3,062.24

Funds Remaining:

(\$21,089.41)

District Manager Report Diana Mayfield November 1, 2010

I created maps, soil descriptions and/or updated toolkit files for:

Daniel Eagan, C/S/Recon	R Grellner, C/S	
George Soest, C/S		

Wow – what a wonderful two days we had for our 4th grade field days. This was our ten year for this event and we recognized the following people for their 10 years of participation. Mark Brandt, Mike Cook, Dennis Shirk, Brenda Kurrelmeyer, Dorathea Koepke, Connie Doerr, and myself. We also recognized the schools for their faithful participation. We had 198 students in attendance. I spent one day making "Thank You's" for everyone that helped in any way.

I had the unfortunate experience of cutting off the top of my right index finger in a meat grinder—first ambulance ride too. I was off for a couple of days with that. Don't worry – all the deer meat that could have been exposed, has been disposed of. My cooking is safe.

Once we received our new allocation, we began processing more cost-share applications. Hopefully, we will be able to use most of what we received.

Met with the nominating committees on October 25th. I have received two nominations from the Area III committee.

Drafted the quarterly newsletter. I took it to the printer on Oct 28th.

I developed a PDF Powerpoint of pictures from the field days and placed it and the newsletter on our web site. I submitted two articles to the newspaper – one for the 4th grade field days and one for the election.

Melinda Barch has asked me to be the Volunteer coordinator for the FOSA.

I have made all reservations for the annual training conference and reserved the Farm Bureau meeting room for our Christmas dinner.

I will be taking some time off November 22 - 25 to spend some time with my daughter and grandson.

BOARD MEETING REPORT from T. DuBois / Sept.

Training:

Possible cost-share practices / expressed interest / not yet looked at -

Note: Some of these <u>names</u> have been on the list for quite some time. It's not because I've ignored them, some have not responded to my attempts to contact them and some others have decided to put things off until a later date.

- *Daniel Eagan / DWC-1
- *Dale Schulte / DSP will attend grazing school next spring
- *Harold Blankenship DSL-1 or DSL-2
- *Elwood Nicks DSL-1 or DSL-2
- *Tommy Farris DSL-1
- *John Hall N590 (Nutrient Management) / Awaiting Soil Test
- *Greg Minter DWC-1 (Pond)

Possible cost-share practices being looked at / worked on:

- *Rick Grellner / DSP-3.2 & 3.3 and DSP-3.4
- *George Soest / DSP-3.2 & 3.3
- *John McClane / Sandy Kohlbush (operator) / DSP-3
- *Alson Eikermann / 2 N351s
- *Leward Winter Red Oak Creek Streambank Issue / Field sand, gravel issue / Pipe Issue
- *John Lawson DSP 3.2 & 3.3 Turned over to NRCS for EQIP
- *David & Jimmy Daniels DSP-3.2 & 3.3 Turned over to NRCS for EQIP

CPI:

*Stanley Schumaker

Cost-share practices awaiting funds or awaiting OK to proceed from the land owner:

- *Terry Flanagan / Lyle Scheible operator Gully Erosion
- *Kenny Glaser DSL-1 & DSP Grazing System
- *Richard Bray DSL-1 or 2, Grazing System

Cost-share practices submitted to DNR for eligibility, awaiting response:

Cost-share practices DNR approved, the work is approved to start or started:

- *James Voss DFR-5 Woodlands Exclusion
- *Jerome Huerner (Dean Winter Op.) DSP -Grazing System DSP-3.2
- *Mike Abel Grazing System DSP-3.2 & DSP-3.3 & N574 Spring Development
- *Joy Haeffner DSP-3.4 (Grazing System Lime) (Awaiting Soil Tests)
- *Roy Koelling DSL-5 Diversion Surveyed 4/08/10
- *Bill Buddemeyer N595 (Pest Management)
- *Sandy Kohlbusch DSL-4 (Diversion with Riser Inlet & Relief Outlet)

Completed cost-share practices that final checks have been done:

- *Eugene Koepke DSP-3.2 (Water Distribution)
- *Kathryn Baker DSP-3.4 (Grazing System Lime)
- *Mike Stockton DSP3.2 & 3.3 (Grazing System Water Distribution and Cross Fencing)

Non cost-share or technical advice only:

- *Dale Ridder DWP 1 Dry Hole
- *Clyde Withouse C650 & DSL-5?
- *John McClane / Sandy Kohlbush (operator) / erosion below principle spillway
- *Status Reviews Completed:
- *Farm Reconstituions Completed:

United States Department of Agriculture



October 2010 NRCS Board Report

During the month of October I attended the SWCD monthly board meetings in Gasconade, Maries and Osage Counties.

I gave a presentation at the Wurdack Grazing School on Water Systems and discussed available cost share programs to participants.

I worked on end of the year Performance Reviews for NRCS staff.

Mark Brandt and I helped at the 4th Grade Field Day for two days.

Mark Brandt and I attended the Pasture Walk hosted by Bruce Shanks. There were approximately 50 landowners in attendance from the surrounding area.

I assisted with the District and State Grassland Evaluation Contest.

Mark Brandt and I attending a short training session on Activity Based Costing, ABC. ABC is a data collection initiative that NRCS has been assigned to do for FY10. Mark and I had to gather data on the amount of time it took us to complete different tasks associated with the different federal programs in addition to time involved to implement the conservation practices in all three counties. The estimated this would take 60 hours to gather the data and enter the information into the computer program. That was probably not far off as Mark and I spent several hours on this. Mark was assigned the task for Gasconade County and I took care of Osage and Maries. Information had to be entered by October 29, 2010. Mark and I were able to meet this deadline.

Melinda L. Barch District Conservationist

Kyle Lairmore MDC PRIVATE LAND SERVICES MONTHLY ACTIVITY REPORT HIGHLIGHTS October 2010

- Assisted 30 landowners through on-site/telephone contacts
 - Gasconade County Landowners
 - Gilbert Rottmann NWSG
 - James Decker Timber Harvest/TSI
 - Dan Martignon Stewardship Plan
 - Wendell Curtman Tree Planting
 - Steve Bueckerhoff NWSG
 - Tom Wyman Stewardship Plan

 - Lois Wyman Stewardship Plan
 - Maries County Landowners
- Workshops/Events/Meetings/Training
 - Attended Four Rivers QF Meeting
 - **Attended Gasconade River Gobblers NWTF Banquet**
 - Attended Four Rivers QF Photography Challenge Art Show
 - Assisted with Gasconade County 4th Grade Field Day
 - **Assisted with Cole County Deer Workshop**
 - Assisted with NASP Training
 - Assisted with Hunters Education Course
 - Assisted with Missouri Day's Owensville Elementary
 - Judged FFA Speech Contest Topic: SWCD

UPCOMING EVENTS:

- Rifle Season Nov. 13th-23rd
- Doe Season Nov. 24th-Dec. 5th
- Mid-Missouri Dream Hunters "Special Needs Youth Hunt" Nov. 26th-27th
- Muzzleloader Season Dec. 18th-28th